

**Establishment of the MEDA Transport Blue Paper
Think Tools Test Run Meeting of the "Blue Paper Task Force"
Tunis: February 26 & 27 – 2005**

Objectives

1. Define a consolidated and comprehensive set of interrelated key factors (derived from the Main Contract's Diagnostic Study and the various technical reports of the Infrastructure Contract) and linked with the projects' specific objectives: *'to improve efficiency, effectiveness and quality of the regional transport system and transport infrastructure through commonly agreed policy/institutional measures and the set up of a commonly agreed priority infrastructure'*.

This set of key factors will be used to prepare the Euro-Mediterranean Blue Paper, Part 1 (decided upon during the Fifth Annual Meeting of the Euromed Transport Forum held in Brussels on 21-22 December 2004) and will form the basis for discussions on the subsequent steps required as part of this strategy development exercise which will take place during the upcoming Third National Counterpart Team Meeting (NCT3) in Amman on 11-13 April 2005.

2. Simulate the stages of the strategy development features of the ThinkTools software (option development, goal assessment, option evaluation, stakeholder analysis) in order to detect potential bottlenecks and difficulties which might occur during the actual use of the ThinkTools system during the NCT3 and improve the preparatory works as regards the structure and methodology for this event.

3. Train the Blue Paper Task Force experts in the use of ThinkTools in order to act as facilitators and assistants for the MEDA country representatives during the NCT3 and use the ThinkTools software and related instruments in further work to be performed for the preparation of Part 2 of the Blue Paper.

Agenda

Day 1: Saturday, February 26th 2005	
09:00	Start of the Morning Session
09:00 10:30	The MEDA Transport Blue Paper: purpose and contents; The "Blue Paper Task Force": members and scope of work; Objectives and structure of the "Test Run Meeting" (Mr. Ralf-Michael Kalthier)
	Overview of the Think Tools Software: Mr. Michael Gajo (brief description, functions, key questions, 10 min-interactive demonstration of the tool, etc.)
10:30	Coffee break
	Getting started
11:00 13:30	Stage 1: Situation Analysis Note: This stage will be 100% accomplished and the results will be used as start-up base for the Amman NCT3 meeting
	1.1: Identification of key factors (based on the already prepared listing)
13:30	Lunch
14:30	Afternoon Session
14:30 16:30	1.2: Interrelationship of the key factors
16:30	Coffee break
17:00 18:30	1.3: Identifying active and passive elements (Active/Passive Map)
20:30	Dinner with all delegates at "Kobet El Hawa" Restaurant.
Day 2: Sunday, February 27th 2005	
09:00	Morning Session
09:00 11:00	Presentation of the following stages, illustrated by a reference example (discussions on transfer potentials for our purpose)
	Stage 2: "Option Development"
	Stage 3: "Goal Assessment"
11:00	Coffee break
11:30 13:30	Stage 4: "Option Evaluation"
	Stage 5: "Stake Holder Analysis"
13:30	Lunch
14:30	Afternoon Session
14:30 16:30	Stage 2: Option Development (within the specific context of the Blue Paper)
	Initial test run (to be repeated during NCT3)
16:30	Coffee break
17:00 18:30	Briefing of the "Task Force Experts" for their "Facilitator" function during the NCT3 - Amman
	Further outlook on the Blue Paper establishment
20:30	Dinner with all delegates at the "Renaissance Hotel" Restaurant.